



**Government of West Bengal  
Department of Higher Education  
College Sponsored Branch  
Bikash Bhavan, 6<sup>th</sup> Floor: Salt Lake, Kolkata – 700 091**

No.554- Edn (CS)/10M- 95/14

Dated: 21<sup>st</sup> August 2024

**Sub: Online UG Admission in General Degree Courses for the Colleges under Centralized Admission Portal for the academic year 2024-2025 in standalone mode.**

The Undergraduate Admission in General Degree courses for Academic year 2024-2025 through the Centralized Admission Portal will end on 07.09.2024 after the completion of two phases.

To fill up the vacant seats (if any) in the Higher Education Institutions, the competent authority of the State Government decided that the admission process after 07.09.2024 will be conducted by the individual institution in online , stand alone mode.

**It is advised that the entire process of admission at UG level should be completed positively by 30<sup>th</sup> September 2024.**

All concerned is hereby informed that the admission to all Under Graduate programmes in the State –funded Higher Education Institutions in West Bengal for the ensuing session 2024-25 shall be made online in Standalone mode as per the modalities detailed below:

**Modalities:**

- 1) On-line admission process should be done strictly based on merit. Prospective students should not be called for counseling or verification of documents during the process of admission. No physical presence will be required at the HEIs.
- 2) No charges shall be taken from the students for (i) scanning/ uploading of documents for online admission and (ii) providing/making available the admission form in all UG level programmes.
- 3) Payment of fees should be done only through e-payment or designated banks and not physically at the colleges.
- 4) List of eligible applicants should be handed over to the designated bank branches for verification during payment through banks. Banks will receive admission fees based on merit list.
- 5) All testimonials are required to be uploaded online during application. Verification of documents should be done only when the students report for the classes in due course. Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted on-line.

This is issued with the approval of competent authority and will remain in effect until further order.

*Sd/-*

*J. Mukhopadhyay*  
Senior Special Secretary

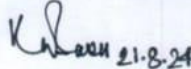
No. 554 /1(39)- Edn (CS)/10M-95/14

Date:21<sup>st</sup> August 2024

Copy forwarded for taking necessary action to the: -

- 1) Director of Public Instruction, West Bengal, Bikash Bhawan, Kolkata-700091; ---- He is requested to send copy to concerned Govt./Govt. aided Colleges for taking necessary action.
- 2) Registrar, University of Calcutta, College Street, Senate House, Kolkata- 700073;
- 3) Registrar, Jadavpur University, Jadavpur, Kolkata- 700032;
- 4) Registrar, University of Burdwan, Rajbati, Burdwan, Pin-713104;
- 5) Registrar, University of Kalyani, Nadia, Pin-741235;
- 6) Registrar, Rabindra Bharati University, 56A, B.T. Road, Kolkata- 700050;
- 7) Registrar, University of North Bengal, Raja Rammohanpur, North Bengal, Darjeeling, Pin-734013;
- 8) Registrar, Vidyasagar University, P.O.- Vidyasagar, Paschim Medinipur, Pin- 721102;
- 9) Registrar, Netaji Subhas Open University, DD-26, Salt Lake, Sector-I, Kolkata- 700064;
- 10) Registrar, West Bengal State University, Barasat, Berunanpukuria, North 24 Pgs. Pin-700126;
- 11) Registrar, Gour Banga University, N.H.34, Mokdumpur, Malda, Pin- 732103 ;
- 12) Registrar, Presidency University, 86/1, College Street, Kolkata- 700073;
- 13) Registrar, Sidhu Kanho Birsha University, Purulia Campus, J.K. College, Purulia, Pin-723101;
- 14) Registrar, Kazi Nazrul University, Kalla, Asansol, Burdwan, Pin-713304;
- 15) Registrar, Cooch Behar Panchanan Barma University, Cooch Behar;
- 16) Registrar, Diamond Harbour Women's University, Sarisha, South 24 Pgs, Pin- 743331;
- 17) Registrar, Bankura University, Bikna, Bankura, Puabagan, Pin-722146;
- 18) Registrar, Raigunj University, College Para, Raigunj, Uttar Dinajpur, Pin-733134;
- 19) Registrar, Sanskrit College & University, 1, Bankim Chatterjee Street, Kolkata- 700073;

- 20) Registrar, Baba Saheb Ambedkar Education University, 25/2 & 25/3, Ballygunge Circular Road, Kolkata- 700019;
- 21) Registrar, Rani Rashmoni Green University, Singur Government General Degree College Campus, Singur, Hooghly;
- 22) Registrar, Mahatma Gandhi University, West Bengal, Kanchanpur, Jalpai, NH 116, Pin- 721628;
- 23) Registrar, Sadhu Ram Chand Murmu University of Jhargram, Jhargram Raj College Campus;
- 24) Registrar, Kanyashree University, Krishnagar, Nadia, Pin -741101;
- 25) Registrar, Hari Chand Guru Chand University, Gaighata, North 24 Parganas, Pin -743245;
- 26) Registrar, Biswa Bangla Biswabidyalaya, Shibpur, Bolpur, Birbhum;
- 27) Registrar, Murshidabad University, K.N. College Campus, Baharampore, Murshidabad;
- 28) Registrar, Dakshin Dinajpur University, Balurghat, Dakshin Dinajpur;
- 29) Registrar, Alipur Duar University, Alipur Duar College, Alipur Duar;
- 30) Registrar, Hindi University, Arupara, Howrah;
- 31) Registrar, Darjeeling Hills University, ITI Campus, Mungpoo, Darjeeling;
- 32) Vice-Chairperson (Academic), West Bengal State Council of Higher Education, ASANNA, New Town, Kolkata- 700156;
- 33) Senior Special Secretary, Appointment Branch, Higher Education Department, Bikash Bhawan, Kolkata-700091;
- 34) Senior Special Secretary, University and Establishment Branch, Higher Education Department, Bikash Bhawan, Kolkata-700091;
- 35) O.S.D.(Law), Higher Education Department, Bikash Bhawan, Kolkata-700091;
- 36) Senior Special Secretary, IT Cell, Higher Education Department, Bikash Bhawan, Kolkata-700091-- He is requested to arrange for uploading a copy in this Department's website;
- 37) Private Secretary to the Hon'ble M.I.C, Higher Education Department, Bikash Bhawan, Kolkata-91;
- 38) Sr. PS to the Principal Secretary, Higher Education Department, Bikash Bhawan, Kolkata-91;
- 39) Office Copy.

  
Deputy Secretary